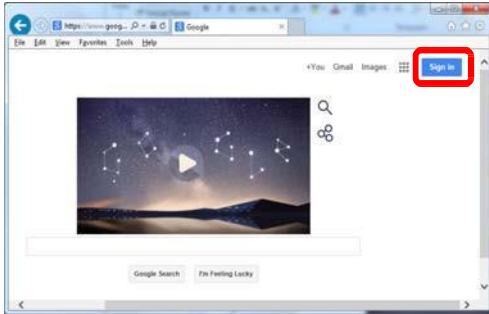


# NDU GOOGLE CLOUD ACCOUNT

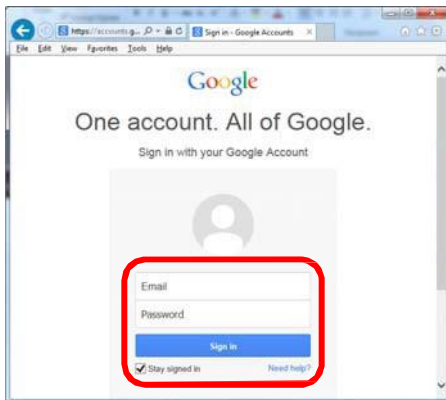
**IMPORTANT: Do not store Personally Identifiable Information (PII) in Google Cloud**

## Logging In To Your NDU Google Cloud Account

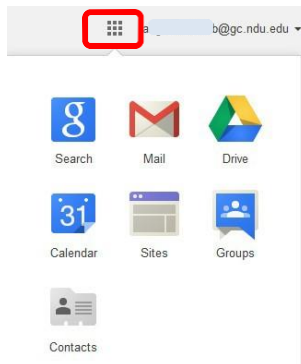
1. Go to **www.google.com** and click “Sign In”.



2. At the Sign In screen, use the **Email** address and **Password** above. Click “Sign In”. Google should prompt you to change your password.

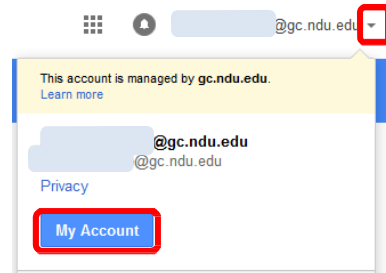


3. Once signed in, click the **Grid** icon (“Apps”) to see a menu of available items such as **Mail, Drive, Contacts, etc.**

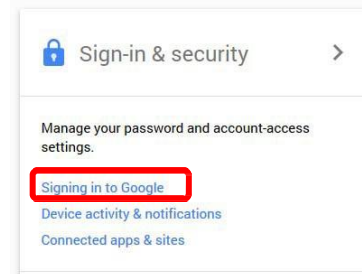


To change your password, follow these steps:

1. Click the **drop-down arrow** by your name
2. Click “**My Account**”



3. In the “Sign-in & Security” area, click “**Signing in to Google**”



4. Click “Password” to change your password. Passwords must be at least 14 characters in length.

*\* Faculty and Staff Only: After 30 days of inactivity, accounts will be disabled. After 60 days of inactivity, accounts will be deleted.*

*\* Student accounts: Student accounts remain active for the duration of their course/academic year, and are deleted once the course/academic year is complete.*